

# ADDITIONAL SERVICE PRICE LIST

Cerro Novo Package Clients save 10% on all list prices below.  
All prices include IVA at 23% and represent services provided  
within a 5 km radius of west Albufeira

|  |   |
|--|---|
| Cerro Novo Standard Hourly rate<br>08:00-18:00   | <b>€22,50</b><br>(Including Meet and Greet Services)  |
| Cerro Novo Standard Hourly rate<br>18:00-08:00   | <b>€35,00</b><br>(Including Meet and Greet Services)  |
| Emergency Call-out   | <b>€30,00 flat fee</b>  |
| Project Management Hourly rate   | <b>€30,00</b> (including negotiations with<br>contractors and photographs/Client<br>liaison as appropriate) |
| Maid Services  | <b>Ask for a personalised quote</b>   |
| Utility, Internet and Phone<br>installation or Delivery oversight for<br>AM or PM services | <b>€22,50 per service.</b> (Actual pricing<br>will depend upon actual time of<br>delivery/length of visit)  |
| IMI Payments   | <b>€30,00 per payment</b>   |
| Bill Payments  | <b>€5,00 per payment</b>  |
| Specialist Online Advertising  | <b>From €195,00 per property</b>  |

Payments to Cerro Novo PM can be made by bank transfer  
or debit/credit card via our offices at CC Cerro Grande.

In addition to these services, we also provide the following via trusted third party  
providers with individual pricing and warranty arrangements:

**Laundry and Dry Cleaning**  
**Swimming Pool Cleaning and Maintenance**  
**Gardening & landscaping**  
**Handyman services**  
**Vehicle Tax/IMTT Inspections**  
**Pest Control**  
**Satellite TV installation**  
**Professional Services (Accounting and Fiscal Representation)**  
**Management & Marketing Services and Advice**



# PACKAGES

## FOR SECOND-HOMES OR HOLIDAY AND RENTAL PROPERTIES



### MANAGEMENT ONLY

Prices exclude IVA at prevailing rate

- Key-holding
- Mail collection

**€19,99/month**

- Key-holding
- Mail collection
- Monthly Inspections
- Bill Payments

**€39,99/month**

- Key-holding
- Mail collection
- Monthly Inspections
- Bill Payments
- IMI Payments
- Alarm code-holding
- Friends & Family welcome preparation

**€49,99/month**

### MANAGEMENT FOR SECOND HOMES OR HOLIDAY & RENTAL PROPERTIES

- Key-holding
- Health & Safety Annual Inspection
- Monthly Inspections
- Mail collection

**€39,99/month**

- Key-holding
- Health & Safety Annual Inspection
- Monthly Inspections
- Mail collection
- Additional advertising and photography on Algarve Holiday Villas website
- Social Media Package
- Alarm code-holding
- Bill Payments

**€79,99/month**

- Key-holding
- Health & Safety Annual Inspection
- Monthly Inspections
- Mail collection
- Additional advertising and photography on Algarve Holiday Villas website
- Social Media Package
- Alarm code-holding
- Bill Payments
- Standard Accounting\*
- SEF Package\*\*
- Client Care Package\*\*\*

**€129,99/month**

### IMPORTANT INFORMATION

Maid and Housekeeping Service

**From €8,00/hour**

**10% off**

all additional services when you buy a package

Bespoke Services available upon request: [lesley@cerronovo.com](mailto:lesley@cerronovo.com)

\*Standard package for income of <€10.000 P/A.  
 \*\*SEF data collection is a legal requirement for all properties rented on a short-term holiday basis  
 \*\*\*Fair usage applies to all packages